

*KCSC Objectives 2020-2021:*

- 1. Increase the sense of community in and around Knoxdale*
- 2. Fundraise to facilitate investment in the enrichment of student's experiences at Knoxdale*
- 3. Provide guidance to the school based on community feedback*

**KNOXDALE PUBLIC SCHOOL  
SCHOOL COUNCIL MEETING**

*Hybrid Meeting Date: Monday, November 6 , 2023, 7:00-8:30pm*

Attendees:

Call to order: 7:04

**Recap of 2023-2024 Executive**

Chair	Emma Mohns
Vice-Chair	Liz McMenemy
Outgoing Chair	Andrew Bell
Secretary	Erin Morrison
Treasurer	Julie Paradis
Fundraising Coordinator	Patrick Fiori
Events Coordinator	Christina Tarsky
Communications Coordinator	Mary Murphy

*Open Roles*

Online Fundraising Coordinator (Mabels Labels, FlipGive, etc..)

Restaurant Night Coordinator (Fall / Winter / Spring)

Movie Night Coordinator (Fall / Winter / Spring)

End of Year Picnic Coordinator

**1) Approval of Minutes**

***Motion to approve the October 2023 minutes: Emma***

*Seconded: Christina*

*Unanimous*

**2) Reports:**

**a) Principal & Vice-Principal**

- Echos the thanks on behalf of school community, bringing community together and it's great to see, having a strong council is great. Everything ran well, no hitches.
- Council events, meeting invites will be sent out after meetings.
- STAFFING: Katherine VanderPlum - ECE - left for a job in a different sector. Hired a morning ECE Sam Brahma, has fit in super well. Specialized funding for EA, term vacancy from now until June, comes to us with clinical experience outside school

setting. Good for student support. Ms. Chambers leaving for a LTO. Job competition coming up.

- FACILITIES: library, windows, path. Planning for next summer, roof on the east side of the building. Next phase of window project happening. Lockers on the old Greenbank side need to be taken out. Board will put in cubbies or hooks. Lockers are expensive. A couple stairwells need to be replaced, a significant project in a building this size. Closed over the summer.
- REMEMBRANCE DAY: this Friday will be the ceremony.
- PHOTOS: all done, food feedback. No class shot this year. There is an added cost. Not massive but worth it based on feedback. Group shots could be done in or outside. Photographer her is open.
- PD DAYS: last Friday was a pretty heavy one. Staff also trying to focus on progress reports out next week. Next one for Parent/Teacher Interviews. Not everyone will be asked to come in, as needs basis.
- MORNING ANNOUNCEMENTS: parents may not know all of the day-to-day happenings. Running doc for staff to add items. Parents have access.
- KPS GOOGLE REVIEWS: Usually those who are unsatisfied leave a comment. Considering we want families to come to Knoxdale, would be great to have current parents leave a review. Anonymous or with your name, open and honest reviews are healthy.
- Ms. Ketchum's husband passed away recently. Obituary made public today.
- Question: Google review, more competition for students lately. What does more students/less students mean? Justin: there is competition because we have 4 school boards not including private. Clear guidelines around education act re: competition amongst boards. We want enrolment to be steady, fair to say for every school to be able to offer services and programming. Ie: staffing in Kindergarten. Not having an even # does complicate things. We want to fill the school and maximize the space. Don't have to worry about reorg's and class sizes.
- PATH: one of our evacuation sites is the church. Not accessible. Create a service call in MyOttawa as well as contacting Councilor.

**b) Teacher - Lisa Leith**

- Lisa Leviton giving a presentation g. 4-6 students about Holocaust education
- Friday Remembrance Day ceremony - some soldiers attending, classes performing, GLEE club, hallway of heroes
- Laura Bell - repeating market, "garage sale" people donated old things and kids purchased them and gave them to someone.
- FAMSAC fundraiser.
- Mr. McCallum looking to do fundraiser - cutting his hair for donation. Locks of Love. One or two students win, they can actually cut his hair.
- PSN/ASD classes coffee cart. Teachers place orders each week and students deliver it, huge hit. Have also been planning a marker recycling program. You can send them to school if you want them disposed of.
- PSN class visiting woods behind the school 3 times a week, marked some specific trees and observing seasonal changes.
- Junior students exposed to a French hip hop musician in Ottawa.
- Artscape - brought up to staff, very excited to bring it back to the way it used to be. Soon there will be a dance club, performing, art will be back as well. At the January meeting some of the teachers who will be helping will explain the teachers point of view.

**c) Chair**

- Continue recruiting friends to take on shifts.
- Playground solutions - 4-5 years left for the back playground, will form a subcommittee.

**3) Fundraising**

- a) Calendar of Events
  - i. October Events Recap
    - October was amazing!
  - ii. Upcoming Event Updates
    - Movie night postponed until January 19 - lots happening and we need a break. December meeting we will make a decision.
    - Indigo Movie Night - Stacey Holmes

Open Roles

Online Fundraising Coordinator -

Restaurant Night Coordinator - Jessica

Movie Night Coordinator - Graham?

End of Year Picnic - June 14? Christina! Exec! Ian and Jill - Green Rebel - want to help with catering.

December 20 - coincides with spirit week.

Event	Date	Coordinator	Type
Craft and Bake Sale	October 21	Christina Tarsky	
Ski and Skate Swap	October 21	Andrew Bell	
Halloween Dance	October 27	Mary Murphy	
Knoxwear Store	November	Patrick Fiori	
Restaurant Night #1	November 6	Jess Zurakowski	
Movie Night	Postponed to January	Graham Garrett	
Indigo Knoxdale Night	Late November / Early December		
Holiday Photo	November 25	Christina Tarsky and Frances Mercer	
Trivia Night	January/ February ??	Graham Garrett	
Restaurant night #2	January 29		
Movie night April	January / February		
Restaurant Night #3	March 8th		
Knoxwear Store	April	Patrick Fiori	
Scholastics Book Fair	April		
Paint Night ??			
Artscape Auction	May		
Merry Dairy	June		
End of Year Picnic	June		

- b) Knoxwear Store Update
  - All ready to go, messaging needs to go out. Store open until November 24th to get it in time for Christmas. Will come in the week of the 18th.



c) Lunch Options

- Lunch Lady, we will wait and see. We will have a conversation about credits.

d) Treasurer's Report

- Bank was busy! Lots of deposits. Mostly e-transfers.
- Fundraising \$5,325 from craft bake
- \$6,500 pizza
- \$1,300 dance
- \$13,000 funds in Sept/Oct.

**KCSC BMO Account Activity October 2023:**

**Transaction History**  
View transactions by selecting a time period or date range, or filter your results by entering a description.

View: October 2023 or show from: MM/DD/YYYY to: MM/DD/YYYY View

Filter description: Filter

Transaction Date	Code	Description	Debit	Credit	Balance
Oct 3, 2023	CW	Balance Forward			\$44,525.19
Oct 3, 2023	CW	INTERAC ETRNSFR AD REC		\$50.00	\$44,575.19
*****					
Oct 20, 2023	CW	INTERAC ETRNSFR AD REC		\$12.00	\$46,397.19
Oct 20, 2023	CK	NO 568	\$1,200.00		\$45,197.19
Oct 23, 2023	CW	INTERAC ETRNSFR AD REC		\$50.00	\$45,247.19
*****					
Oct 23, 2023	CW	INTERAC ETRNSFR AD REC		\$18.00	\$45,473.69
Oct 23, 2023	DS	SQUARE CANADA I MSP/DIV	\$1,449.98		\$46,923.67
Oct 23, 2023	CW	INTERAC ETRNSFR AD REC		\$18.00	\$46,941.67
Oct 23, 2023	CD			\$99.00	\$47,040.67
Oct 23, 2023	CD		\$4,561.30		\$51,601.97
Oct 23, 2023	CW	INTERAC ETRNSFR AD REC		\$20.00	\$51,621.97
Oct 23, 2023	CW	INTERAC ETRNSFR AD REC		\$15.00	\$51,636.97
Oct 23, 2023	CW	INTERAC ETRNSFR AD REC		\$30.00	\$51,666.97
Oct 23, 2023	CK	NO 571	\$480.25		\$51,186.72
Oct 23, 2023	CW	INTERAC ETRNSFR AD REC		\$6.00	\$51,192.72
*****					
Oct 24, 2023	CW	INTERAC ETRNSFR AD REC		\$6.00	\$51,427.72
Oct 24, 2023	CK	NO 570	\$279.74		\$51,147.98
Oct 24, 2023	CW	INTERAC ETRNSFR AD REC		\$6.00	\$51,153.98
*****					

**Deposits:**  
 Pizza Monday (e-transfers) - \$769.00  
 Craft Booth Sales (e-transfers) - \$900.00  
 Bake Sale Donations (e-transfers) - \$427.50  
 Pizza Monday Cash deposit - \$99.00  
 Bake/ski Sale Cash deposit - \$4561.30  
 Pizza Orders Halloween Dance - \$1234.00  
 Square payment Bake/Ski - \$1449.98  
 Play-it-again profit (e-transfers) - \$171.00  
 Halloween Dance Cash deposit - \$2620.30

**Withdrawals:**  
 Bake/ski Cash Float advance (chq#568) - \$1,200.00  
 Halloween Dance DJ (chq#571) - \$480.25  
 Bake sale - Expense Reimbursement (chq#570) - \$279.74  
 Dance Cash Float advance (chq#574) - \$600.00  
 Bank Fees - \$17.38

Oct 26, 2023	CW	INTERAC ETRNSFR AD REC		\$27.00	\$51,973.98
Oct 27, 2023	CK	NO 574	\$600.00		\$51,373.98
Oct 27, 2023	CW	INTERAC ETRNSFR AD REC		\$6.00	\$51,379.98
Oct 27, 2023	CW	INTERAC ETRNSFR AD REC		\$4.00	\$51,383.98
Oct 27, 2023	CW	INTERAC ETRNSFR AD REC		\$6.00	\$51,389.98
Oct 27, 2023	CW	INTERAC ETRNSFR AD REC		\$6.00	\$51,395.98
Oct 27, 2023	CW	INTERAC ETRNSFR AD REC		\$10.00	\$51,405.98
Oct 30, 2023	CW	INTERAC ETRNSFR AD REC		\$171.00	\$51,576.98
Oct 30, 2023	CD			\$2,620.30	\$54,197.28
Oct 31, 2023	SC	\$\$\$ 4.175@ \$2.25/1000COIN 355.30@ \$2.25/ 100		\$17.38	\$54,179.90

<b>KCSC Account's Standing</b>	
6th November 2023	
<b>Current KCSC Account Balance:</b>	\$ 54,179.90
<b>Outstanding Deposits</b>	
<b>Outstanding Expenses</b>	
Picnic reimbursement (chq#560)	-\$ 54.85
Parti Pizza (chq#567)	-\$ 1,159.38
Parti Pizza (chq#569)	-\$ 1,176.83
Pizza expense reimbursement (chq#572)	-\$ 10.74
Parti Pizza (chq#573)	-\$ 1,176.83
Parti Pizza (chq#575)	-\$ 1,176.83
Dance expense (chq#576)	-\$ 54.01
Dance expense (chq#577)	-\$ 54.45
Dance expense (chq#578)	-\$ 181.76
Parti Pizza Dance (chq#579)	-\$ 1,187.08
Ski Swap (chq#580)	-\$ 143.50
Ski Swap (chq#581)	-\$ 21.00
Ski Swap (chq#582)	-\$ 49.00
Ski Swap (chq#583)	-\$ 21.00
Ski Swap (chq#584)	-\$ 21.00
Ski Swap (chq#585)	-\$ 31.50
Ski Swap (chq#586)	-\$ 14.00
Ski Swap (chq#587)	-\$ 10.50
Ski Swap (chq#588)	-\$ 185.50
Ski Swap (chq#589)	-\$ 21.00
Ski Swap (chq#590)	-\$ 87.50
Ski Swap (chq#591)	-\$ 56.00
Ski Swap (chq#592)	-\$ 24.50
Ski Swap (chq#593)	-\$ 119.00
Parti Pizza (chq#594)	-\$ 1,176.83
Parti Pizza (chq#595)	-\$ 1,176.83
Parti Pizza (chq#596)	-\$ 1,176.83
<b>Balance Available:</b>	<b>\$ 43,611.65</b>
<b>Working Balance for November =</b>	<b>\$ 43,611.65</b>

<b>FORECASTED CASH FLOW UNTIL : 30 NOVEMBER 2023</b>			
6th November 2023 - Starting (Working) Balance	\$ 43,612	Working Balance	
Pizza Monday - invoices for 4 weeks	-\$ 4,707		
Class Pizza Party Prize x 3 (Bake sale)	-\$ 300.00		
Grant to Knoxdale PS	-\$ 14,016	* requires vote	
Holiday Photos	\$ 400		
Restaurant night	\$ 500		
Grant to Pinecrest PS	-\$ 3,504	*requires vote	
	<b>\$ 21,984</b>	Estimated operating balance	

**Votes Required:**

**Grant Allocation**

Info: school generated funds have to be spent within parameters for the benefit of our students. Half the grant is going towards the library, want to still include new books. Lisa does a good job with staff working on wish lists. Music equipment - ongoing request for new stuff (damaged or lost during COVID). Some presentations we want to bring in as well. Direct impact towards students' achievement and well being. January - June \$14,016 is what we're voting on. Pinecrest Grant - 20% of our grant goes to Pinecrest, they don't have as active a parent council, don't have the ability to generate the revenue we do.

**Motion to approve \$14016.18 to be granted to KPS: Andrew**

*Seconded: Mary*

*Unanimous*

**Motion to approve \$3,504.05 for Pinecrest: Sarah**

*Seconded: Christina*

*Unanimous*

**Motion to approve \$500 for photos: online vote**

*12 votes cast*

*Unanimous*

**4) Community**

- N/A

**5) Guidance and Feedback**

- Re: Pizza day. We can collect funds right in the Google Form. Cost is roughly \$1/transaction.

**6) Forward Agenda Items**

- Playground Fundraising

Next meeting Dec. 4, 2023

Meeting adjourned: 8:42