

KCSC Objectives 2020-2021:

- 1. Increase the sense of community in and around Knoxdale*
- 2. Fundraise to facilitate investment in the enrichment of student's experiences at Knoxdale*
- 3. Provide guidance to the school based on community feedback*

**KNOXDALE PUBLIC SCHOOL
SCHOOL COUNCIL MEETING**

Hybrid Meeting Date: Monday, June 5, 2023, 7:00-8:30pm

RETURNING

Chair	Andrew Bell
Vice-Chair	Patrick Fiori
Treasurer	Jen Smith (with Julie Paradis)
Secretary	Erin Morrison
Volunteer Coordinator	Mary Murphy (with Christina Tarsky)
Kindergarten Rep	Christina Tarsky
Primary Rep	Julie Pardis
Junior Rep	Simmi Mangat

NEW

Fundraising Coordinator	Liz McNemy
Communications Coordinator	Kelly Bagg
Nature Centre Committee Chair	Arash Khajooeizadeh

OPEN

Online Fundraising Coordinator (Mabels Labels, FlipGive, etc.)
Restaurant Night Coordinator (November, January & March)
Movie Night Coordinator (November & February)
End-Of-Year Picnic Coordinator

Attendees: 17

Call to order: 7:04

1) Approval of Minutes

Motion to approve the May 2023 minutes: Andrew

Seconded: Patrick

Unanimous

2) Reports:

a) Principal & Vice-Principal

- Welcoming Jennifer O'Dhorey, incoming VP. Working with Lara and Justin this week getting to know students, transitioning into the role. Coming from OCD At the same time, it's sad saying goodbye to Lara, moving to Kars on the Rideau. Triple track school out in the country.

- Thank you to what went into Artscape, not on the scale we're used to previously but Justin was super impressed. Kids worked so hard, art is amazing. Next year, more lead time, we'll see different programming.
- Book fair did very well. Numbers aren't exact, Book fair \$10,000 and then Joanne can spend some money on resources. Useful to get half credit and half in cash so she can get French resources we would expect - book store on the market, resources are bar none, makes a difference for kids - age appropriate graphic novel for example they sign them out. \$3000 in bonuses for Joanne to spend. They were aware of the issue regarding stock. Was here within a week.
- Used book fair did well as well, grade 6 fundraising.
- Staffing - moving along as expected. Hired regular permanent ECE pm position. Looking for a term pm position for ECE and .5 EA and 1 LTO for 1 teacher going on mat leave in the summer.
- August - all families will get emails from their educators with more info. Should happen the week prior to the school year beginning.
- Last day of school June 29 - Thursday.
- Started end of year shutdown procedures. A lot goes into it - focus this year on tidying so custodial staff can come in with things that need to get done. Elsa (chief custodian) has an eye for things that need attention.
- New projects starting: windows (2-4 year).
- Library improvements: shelving will be rebuilt, metal will be rebuilt to custom mill work, ordered new furniture.
- End of the year BBQ coming up - what can we as a staff prep?? Justin sent the yes and no list for what can be included for the BBQ (ie: no petting zoo).
- Meet the staff night - set for the 20th, we can also hold our elections then.
- Question: phys ed equipment - everything requested has been ordered. Frisbee, basketball, pickleball, wiffle balls, badminton racquets, volleyballs, tennis balls. Secondary items they're looking for: basketballs, bocci, indoor soccer nets, kin ball...the grant is well used.
- Question: can we get funding for air conditioning. Quick answer is no. The Board has a firm stance on AC. Given budgetary constraints the Board has right now, it's a hard no. Council could write an email. Justin doesn't see any changes - most important thing we're doing is window replacements.

b) Teacher - Lisa Leith

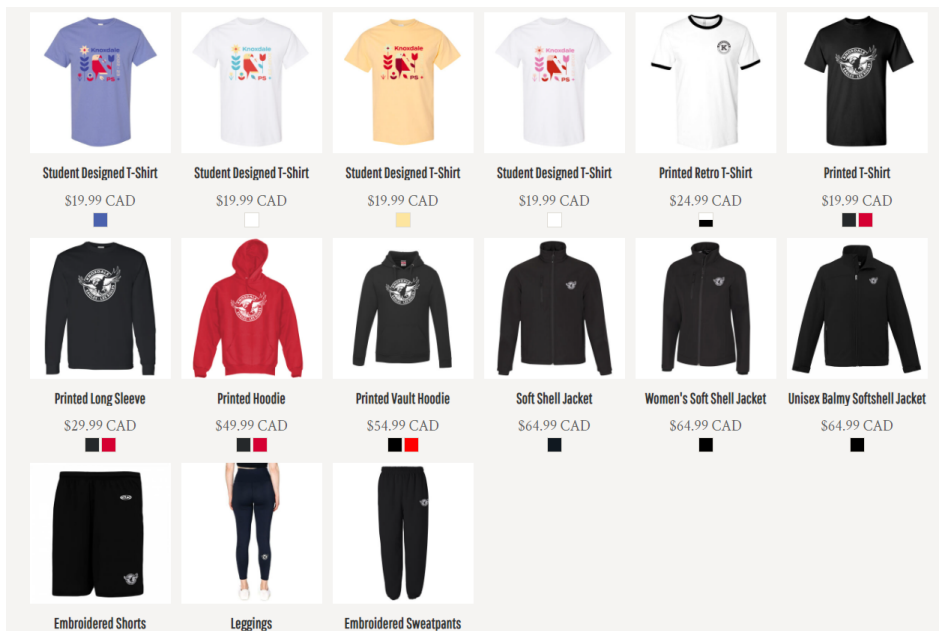
- Grade 6 grad June 26 8:45, 2 per family can attend, timing is approx. 1.5h
- Probability Fair June 27 11-12:30
- Regional Track Meet SRB June 14
- Grade 5 chem workshop with uOttawa
- Grade 3 and 5 volunteers learning how to make balloon animals
- Grade 1's their own picnic
- Mme. Leung hatched ducklings, working on fitness unit run training
- Kinders - working on grade 1 kinder switch day, also has a year end picnic

c) Chair

- Cheque sent to Pinecrest - second grant
- Movie night funds raised - \$956.86
- Key (*proposed*) Dates for 2023
 - I. Sat. Sept. 16 - Community Day Market
 - II. Wed. Sept. 20 - Meet The Staff
 - III. Tues. Oct. 3 - take out
 - IV. Sat. Oct. 21 - Craft, bake, ski/skate sale
 - V. Fri. Oct. 27 - Halloween dance
 - VI. Fri. Nov. 17 - Fall Movie Night
 - VII. Sat. Nov. 25 - Holiday photos

3) Fundraising

a) Knoxwear Status - Patrick Fiori - order delivery and update



- Everything is ordered, getting back to Patrick with tentative delivery dates, including grad shirts.
- Will start looking at other providers. Communication and staff are tricky, slow getting back. Good to get some other options. Will hand off the functioning of Knoxwear store to someone else in the fall.

b) Artscape Recap

- Funds Raised:
- TOTAL \$538.91
- Art Auction \$416.90
- Canteen \$122.01
- Book Fairs were very popular
- Great feedback on open house format
- Expenses exceeded allocation by \$15.09 - vote to approve
- Next year would be great to include Glee club, dance club, etc.

Motion to approve the extra \$15.09 Book Fair expenditure: Andrew

Seconded: Patrick

Unanimous

c) End of Year Picnic - Andrew Bell

Timelines:

- 2:30 - 3:00 - BBQ pickup
- 3:30 - Table set up
- 4:00 - BBQ Start Cooking
- 4:30 - Event Coordinator arrive and setup
- 4:45 - Ticket Booth opens

- 5:00 - Event Starts

Motion to approve the End of Year Picnic budget for Andrew \$1,669.00 on non-BBQ items plus 25% to cover food purchases: Andrew

Seconded: Liz

Unanimous

4) Treasurer Report

Bank Statement

KCSC BMO Account Activity May:					
Transaction History					
View transactions by selecting a time period or date range, or filter your results by entering a description.					
View: Select Option or show from: 05/01/2023 to: 05/31/2023					
Filter description: Filter					
Transaction Date	Code	Description	Debit	Credit	Balance
		Balance Forward			\$34,448.54
May 1, 2023	CW	INTERAC ETRNSFRAD RECIV		\$24.00	\$34,472.54
May 1, 2023	CK	NO 532	\$1,083.67		\$33,388.87
May 1, 2023	CK	NO 534	\$1,083.67		\$32,305.20
May 1, 2023	CK	NO 545	\$863.94		\$31,441.26
May 1, 2023	CK	NO 533	\$1,083.67		\$30,357.59
May 17, 2023	CD			\$1,341.95	\$31,699.54
May 17, 2023	CD		\$82.28		\$31,781.82
May 17, 2023	CK	NO 536	\$1,083.67		\$30,698.15
May 17, 2023	CK	NO 535	\$1,083.67		\$29,614.48
May 24, 2023	CW	INTERAC ETRNSFRAD RECIV		\$10.00	\$29,624.48
May 24, 2023	CW	INTERAC ETRNSFRAD RECIV		\$30.00	\$29,654.48
May 24, 2023	CW	INTERAC ETRNSFRAD RECIV		\$30.00	\$29,674.48
May 24, 2023	CW	INTERAC ETRNSFRAD RECIV		\$30.00	\$29,694.48
May 25, 2023	CW	INTERAC ETRNSFRAD RECIV		\$10.00	\$29,704.48
May 25, 2023	CW	INTERAC ETRNSFRAD RECIV		\$10.00	\$29,714.48
May 25, 2023	CW	INTERAC ETRNSFRAD RECIV		\$10.00	\$29,724.48
May 25, 2023	CW	INTERAC ETRNSFRAD RECIV		\$5.00	\$29,729.48
May 25, 2023	CW	INTERAC ETRNSFRAD RECIV		\$30.00	\$29,809.48
May 25, 2023	CW	INTERAC ETRNSFRAD RECIV		\$30.00	\$29,839.48
May 25, 2023	CW	INTERAC ETRNSFRAD RECIV		\$10.00	\$29,849.48
May 25, 2023	CW	INTERAC ETRNSFRAD RECIV		\$20.00	\$29,869.48
May 25, 2023	CW	INTERAC ETRNSFRAD RECIV		\$5.00	\$29,874.48
May 25, 2023	CW	INTERAC ETRNSFRAD RECIV		\$45.00	\$29,919.48
May 25, 2023	CW	INTERAC ETRNSFRAD RECIV		\$25.00	\$29,944.48
May 26, 2023	CW	INTERAC ETRNSFRAD RECIV		\$15.00	\$29,959.48
May 26, 2023	CW	INTERAC ETRNSFRAD RECIV		\$10.00	\$29,969.48
May 29, 2023	CW	INTERAC ETRNSFRAD RECIV		\$55.00	\$30,024.48
May 29, 2023	CK	NO 544	\$55.95		\$29,968.53
May 31, 2023	CW	INTERAC ETRNSFRAD RECIV		\$35.00	\$30,003.53

Deposits:
 Pizza Mondays (e-transfers) - \$24.00
 April Movie Night (cash deposit) - \$1,341.95
 Mabel's Labels - \$82.28
 Artscape Auction (e-transfers) - \$445.00

Withdrawals:
 Pizza Mondays - Parti Pizza (chq#532, 533, 534, 535, 536) - \$5,418.35
 April Movie Night - Parti Pizza (chq#545) - \$863.94
 Halloween dance expense reimbursement (chq#544) - \$55.95

Account Standing

KCSC Account's Standing	
1 June 2023	
Current KCSC Account Balance:	\$ 30,003.53
Outstanding Deposits	+
Outstanding Expenses	
Ski swap (chq#491)	-\$ 17.50
Parti Pizza - Pizza Mondays (chq#537)	-\$ 1,083.67
Pinecrest Public School Grant (chq#546)	-\$ 1,500.00
Artscape Float (chq#547)	-\$ 200.00
April Movie Night Expense Reimbursement (chq#548)	-\$ 111.15
Artscape Expense Reimbursement (chq#549)	-\$ 56.21
Grade 6 - Maple Syrup Fundraiser Payment (chq#550)	-\$ 2,280.00
Balance Available:	\$ 24,755.00
Working Balance for June =	\$ 24,755.00

Forecast

FORECASTED CASH FLOW UNTIL : 31 AUGUST 2023			
1 June 2023 - Starting (Working) Balance	\$	24,755	Working Balance
Artscape (cash deposit) - Canteen Sales	\$	504	
Artscape Auction Proceeds	\$	105	
Artscape Expense Reimbursement	-\$	259	
Pizza Mondays - Parti Pizza (4)	-\$	4,335	
Grade 6 - Maple Syrup Fundraiser Payment Reimbursement	\$	2,280	
Year-End Picnic	\$	1,100	
Knoxwear Store	\$	100	
	\$	24,250	Estimated operating balance
*FlipGive - TBD			

5) Community

- THANK YOU!



Thank You!

Thanks to all our Departing Volunteers!
Our school community appreciates your contributions.

Special thanks to our event coordinators and executive members:

Alina Matern
Corrie Cassalman
Heather Gordon
Jen Smith
Simmi Mangat

6. Guidance and Feedback

Nothing to report...

Meeting adjourned: 8:43