

**KCSC Objectives 2020-2021:**

1. *Increase the sense of community in and around Knoxdale*
2. *Fundraise to facilitate investment in the enrichment of student's experiences at Knoxdale*
3. *Provide guidance to the school based on community feedback*

**KNOXDALE PUBLIC SCHOOL  
SCHOOL COUNCIL MEETING**

*Hybrid Meeting Date: Monday, February 6 , 2023, 7:00-8:30pm*

**RETURNING**

Chair	Andrew Bell
Vice-Chair	Patrick Fiori
Treasurer	Jen Smith (with Julie Paradis)
Secretary	Erin Morrison
Volunteer Coordinator	Mary Murphy (with Christina Tarsky)
Kindergarten Rep	Christina Tarsky
Primary Rep	Julie Pardis
Junior Rep	Simmi Mangat

**NEW**

Fundraising Coordinator	Liz McNemy
Communications Coordinator	Kelly Bagg
Nature Centre Committee Chair	Arash Khajooeizadeh

**OPEN**

Online Fundraising Coordinator (Mabels Labels, FlipGive, etc.)  
Restaurant Night Coordinator (November, January & March)  
Movie Night Coordinator (November & February)  
End-Of-Year Picnic Coordinator

Attendees: 15

Call to order: 7:07

**1) Approval of Minutes**

***Motion to approve the November 2022 minutes:*** Jen

*Seconded:* Simmi

*Unanimous*

***Motion to approve the December 2022 minutes:*** Andrew

*Seconded:* Patrick

*Unanimous*

**2) Reports:**

**a) Principal & Vice-Principal**

- Snow removal: Lots of emails have come through. Advice: 1) Make a call ticket with MyOttawa. 2) Connect with Sean Devine. He has brought it to a management level. Not sure we'll see major changes for this year. Justin had an agreement with someone from the city who said it would be taken care of, but it has been left undone. Have also had contractor issues on a school level, which can be dealt with in house, but not city property.

Justin, thinking out loud: Can we build a paved path to connect the city path to school? That would at least be cleared by KPS. Next steps: Sean has brought it to the level he can and we'll hope for 2023-2024. Both Sean and Trustee Amanda Presley are keen to help.

- Library - a few changes happening. New bookcases are in. School topped up what KCSC gave to snag a third bookshelf! New windows and blinds as well. Bookshelves would be around the room as well, likely won't be until October 2023. Then seating, to figure out the flow that matches and makes sense for the space.

Question: how would the library be used differently at the end of the project? Library and Learning Commons. Grand scheme of things it would be used as a learning commons. Because of the interest, a big focus would be the exchange of books. Classes also want to get in as a learning commons. Can we connect with Maker Space next door? Or will it be a traditional "quiet" space? Andrew: some funds also went to books. Good way to have funds used directly. Joanne received \$3000 for books - excellent quality. Massive direct impact to students. Also had lots of volunteers come in to shelve books.

Question: how much of a dent did the \$3000 make? Justin is not sure, he'd want to consult with Joanne. Keep in mind we haven't had upgrades to our library in several years. Looking at \$50,000 for the library reno. Can we do a specific special fundraiser (subcommittee) specifically for the library? Regardless of what we decide, the library will be functional.

Question: does the library reno have to end with a traditional library? Justin thinks we need to consult with Joanne. Feedback from staff and students as to what resources they would want.

- Recap note on late arrivals. Significant amount of late arrivals, some people getting upset with the speed at which we are processing them. 8:05-8:20 totally jam packed on a few Mondays. If you're going to be late, you're going to have to wait with our child, they have to be accounted for. No supervision outside.

Question: can we reconsider kiss and ride? Or a revamp of the parking lot? Why so many vans? Chat with Trustee Presley.

- Staffing: Nicole Haid - welcome back!
- Please register so we can start planning. Can someone from Council post the OCDSB for Knoxdale? Right now push is from MFI. Best for staffing if we could post.
- Cross Boundary Transfer: now and Feb. 10
- Reports: Feb. 15
- PD day Feb. 17, Family Day Feb. 20
- New strategic plan: Endeavouring to consult for a new SP. *What do we need to provide in our schools for the best learning outcomes possible?* Wanting feedback! Be on the lookout from Justin and the OCDSB for feedback.
- Question: do schools still provide a school plan? Justin says we have a school learning plan. Nothing official, but unofficially there has been a shift in terms of the

focus, right now it's early literacy. Andrew: Is there a priority for this school? Justin: Yes, we'll look at data.

**b) Teacher - Lisa Leith**

- Borden Ball House League, lots of participation.
- Interschool team sports since Covid, 4 teams will be going to compete.
- Kindness Crew - doing a Kindness challenge, random acts of kindness, recognizing students.
- ASD cooking lessons, shaker bag ice cream, successful.
- This week kinders celebrating 100th day of school.
- Next week spirit week:

Monday PJ day/kindness day

Tuesday pink red white and purple day

Wed colours of rainbow for pride

Thursday is dress in your favourite decade

**c) Chair**

I. Liability insurance update

- Quite a few stipulations, not as easy as it appeared at first. For example, we could need: a new constitution, a new bank account, and no other schools in OCDSB that are part of this. Rest of the events are in conjunction with Justin so we will let that go.

II. Constitution update: Patrick

- Our constitution needed an update! Updated with guidance from the Board. Main issues: definition of length of term of council, defines positions and voting/non-voting members, elections, rules and regulations re: grants and giving out money. Just creating a framework so future councils will have tools to be successful and sustainable. Next month we should be able to vote.

III. Lunch Lady Update

- Tuesdays and Thursdays there are very few orders, they're just dropping at office (they don't love that). Need to communicate that effectively. 10 orders or less she won't stick around on Tu/Th.

**3) Fundraising**

2022/2023 Calendar of Events:

<b>Event</b>	<b>Date</b>	<b>Coordinator</b>	<b>Status</b>
Community Day Market	September 17	Patrick Fiori	Done
Knoxwear Store	October	Patrick Fiori	Done
Craft and Bake Sale	October 22	Simmi Mangat and Team!	Done
Ski and Skate Swap	October 22	Andrew Bell	Done
Halloween Dance	October 28	Mary and Christina	Done
Restaurant Night #1	November		Done
<del>Movie Night</del>	<del>November</del>		Cancelled - Gym not available
<del>Indigo Knoxdale Night - Pincerest</del>	<del>Late November / Early</del>	<del>Corrie and Emma</del>	Indigo not running

	December		anymore
Holiday Photo	Early December	Christina and Frances	Done
<del>Flip Give</del>	<del>December</del>	<del>Andrew</del>	
Trivia Night	January	<del>Sylvia and Kelly Bag?</del>	TBD
Restaurant night #2	February		
Movie night #1	February		Done
Restaurant Night #3	March	Andrew - Ottawa Shawarma	
Little Caesars Pizza	March	Amy Barnard	
Knoxwear Store	April	Patrick Fiori	
Movie night #2	April		
Scholastics BookFair	April		
Paint Night (Sydney Leith)	May 2nd	Frances Mercer/Lisa Leith ?	
Artscape Auction	May	Andrew/Erin ?	
Merry Dairy	June	Kelly Bagg?	
End of Year Picnic	June		

**a) Recent Event Recap**

- I. Holiday Photo - \$355 minus urns \$151.62
- II. Hot Chocolate Day - always a hit!
- III. Pizza Days - raised \$4828.48
- IV. Movie Night - raised \$823.19

**b) Restaurant Night** - Mon. March 6 or Tues. March 7

- Coordinator: Andrew
- Hoping for Ottawa Shawarma



**c) Movie Night #2**

- Coordinators: Patrick and Liz
- Target date: April 28

**d) Little Caesar Pizza**

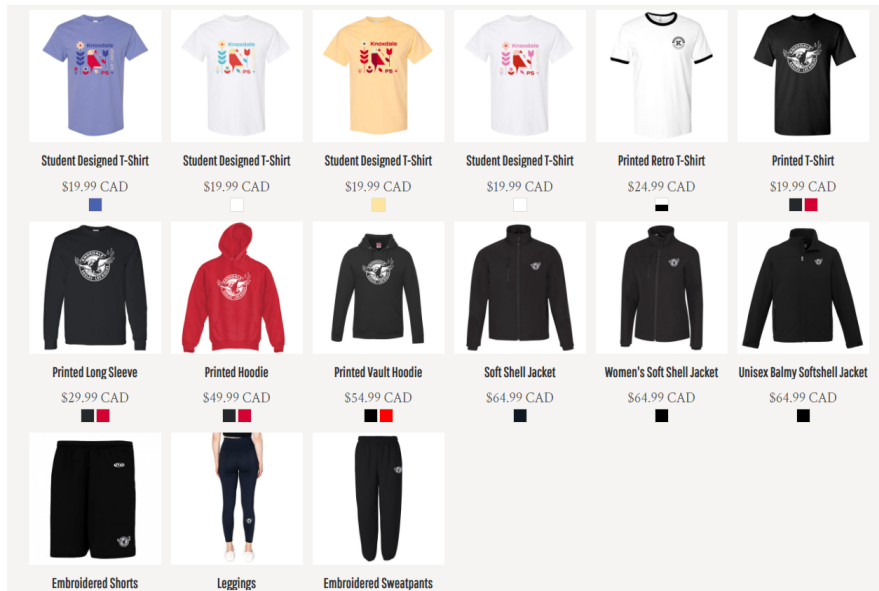
- Coordinator - Amy Barnard
- Order - Early March
- Pickup - End of March/Early April



# Little Caesars® Pizza

## e) Knoxwear

- Coordinator: Patrick
- Order window: April



## 4) Treasurer Report

### KCSC BMO Account Activity December/January:

**Transaction History**  
View transactions by selecting a time period or date range, or filter your results by entering a description.

View:  or show from: 12/01/2022 to: 01/31/2023

Filter description:  **Filter**

Transaction Date	Code	Description	Debit	Credit	Balance
		Balance Forward			\$28,742.14
*****					
Jan 30, 2023	CK	NO 511	\$932.25		\$32,650.70

#### Deposits:

- Ski Swap - Play It Again - \$111.00
- Gr. 6 Fundraiser - Kasia's Cupcakes (e-transfers) - \$1,452.00
- Holiday Photo (e-transfer & cash deposit) - \$500.00
- Erroneous e-transfer - \$40.00
- KCSC T-Shirts (e-transfer received from 1 council member) \$15.00
- Gr. 6 Fundraiser - Tips Collected - \$403.70
- Donation - \$21.00
- Pizza Monday (e-transfer) - \$ 14,409
- Movie Night (e-transfer) - \$1,041.80

#### Withdrawals:

- Ski Swap (chq#488, 500) - \$147.00
- Halloween Dance Exp Reimbursement (chq#497) - \$1,383.27
- Bake Sale Exp Reimbursement (chq#501, 502, 503) - \$423.80
- Grant to Knoxdale Public School (chq#505, 506) - \$9,578.81
- Reversal of erroneous e-transfer (chq#507) - \$40.00
- Holiday Photo Exp Reimbursement (chq#508) - \$263.38
- Reversal of Gr. 6 Kasia Cupcake Fundraiser overpmt (chq#509) - \$100
- Parti Pizza - Pizza Mondays (chq#510, 511) - \$1,848.68
- Movie Night Float (chq#513) - \$300.00

<b>KCSC Account's Standing</b>			
1 Feb 2023			
Current KCSC Account Balance:		\$	32,650.70
<u>Outstanding Deposits</u>			
<u>Outstanding Expenses</u>			
Ski swap (chq#491)		-\$	17.50
Halloween dance expense reimbursement (chq#498, 499)		-\$	85.71
Parti Pizza (chq#512, 514)		-\$	1,649.37
<b>Balance Available:</b>		\$	30,898.12
<b>Amount Reserved for Grade 6 Leaving Ceremony</b>		-\$	2,086.70
<b>Working Balance for February =</b>		\$	<b>28,811.42</b>

<b>Amount Reserved for Grade 6 Leaving Ceremony:</b>			
<b>Deposits:</b>			
Kasia Cupcake Fundraiser		\$	1,683.00
Tips Collected - Craft & Bake Sale; Halloween Danc		\$	403.70
<b>Total:</b>		\$	<b>2,086.70</b>

<b>FORECASTED CASH FLOW UNTIL - 28 FEBRUARY 2023</b>			
1 Feb 2023 - Starting (Working) Balance		\$	28,811 Working Balance
Movie Night - Cash Deposit		\$	1,081
Bake Sale - Expense Reimbursement - Pizza Lunch for Class Winners		-\$	132 *Vote needed
Movie Night - Expense Reimbursement		-\$	313 *Vote needed
Pinecrest Public School - Grant		-\$	1,824 Vote passed 7 Nov 2022
Pizza Mondays - Parti Pizza		-\$	4,814 *Vote needed
Pizza Mondays - Expense Reimbursement		-\$	29 *Vote needed
		\$	<b>22,781</b> Estimated operating balance
<b>AMOUNT RESERVED FOR GRADE 6 LEAVING CEREMONY</b>			
Gr 6 Fundraiser - Tips Collected (Holiday Photos & Movie Night)		\$	172
Gr 6 Fundraiser - Kasia's Cupcakes Invoice		-\$	1,161 *Vote needed
		-\$	<b>989</b>

**\*Expenses requiring votes:**

- Bake Sale - Pizza Lunch Winner (\$132)

**Motion to approve this amount: Andrew**

**Seconded: Simmi**

**Unanimous**

- Additional movie night expenses (\$313)
  - \$1000 vote was used for \$300 float and payment for Pizza
  - Additional expenses for snack table

***Motion to approve this: Christina***

*Seconded: Liz*

*Unanimous*

- Pizza Monday - Pizza Payments (\$4,814)

***Motion to approve this: Andrew***

*Seconded: Jen*

*Unanimous*

- Pizza Monday - Expenses (\$29)

***Motion to approve this: Andrew***

*Seconded: Jen*

*Unanimous*

- Grade 6 Fundraiser - Kasia's Cupcakes (\$1,161)

***Motion to approve this: Andrew***

*Seconded: Patrick*

*Unanimous*

## **5) Community**

### **a) Artscape**

- Education Week
- Show
- Art throughout school
- Book Sale (New and Used)

Can we rekindle it?

### **b) Snow clearing update - see above**

## **6. Guidance and Feedback**

- a) Library Project - see Justin's update
- b) Simmi: anti semitism at SRB impacting more in the community. Is there something that can be done at the elementary level as well?

Justin: interconnected with SRB and broader community, grade 6's have been talking about what's going on. Talking to families, and looking at the news. Committing anti-semitism is something in the media for the last bit, elementary schools are well equipped to support with messaging and age appropriate lessons. The Ministry is working to get more resources, grade 6's learn about the Holocaust. Use your WITS, for example, to help with conflict and promoting kindness. The core of the work is the lessons inside the classrooms...regardless of lessons. They're all targeted to grade. Good relationships and a great parent community to back us up. Also a lot more coming through the system, will filter to admin and then teachers.

- c) Fish tank: Robin has received negative comments from staff and parents regarding the fish tank and the state of it.
- d) Circle back to library: council has to decide whether we go ahead with what we're doing or are we going to dedicate a fundraiser to the library/sub-committee. March agenda.
- e) Shoutout to Snowhawks! Thanks to parent volunteers! Boo Coach Bus parking in the TACA lot and blocking cars at pick up.

Next meeting: March 6

Meeting adjourned: 8:41