

KCSC Objectives 2020-2021:

- 1. Increase the sense of community in and around Knoxdale*
- 2. Fundraise to facilitate investment in the enrichment of student's experiences at Knoxdale*
- 3. Provide guidance to the school based on community feedback*

**KNOXDALE PUBLIC SCHOOL
SCHOOL COUNCIL MEETING**

Hybrid Meeting Date: Monday, October 3 , 2022, 7:00-8:30pm

RETURNING

Chair	Andrew Bell
Vice-Chair	Patrick Fiori
Treasurer	Jen Smith (with Julie Paradis)
Secretary	Erin Morrison
Volunteer Coordinator	Mary Murphy (with Christina Tarsky)
Kindergarten Rep	Christina Tarsky
Primary Rep	Julie Pardis
Junior Rep	Simmi Mangat

NEW

Fundraising Coordinator	Liz McNemy
Communications Coordinator	Kelly Bagg
Nature Centre Committee Chair	Arash Khajooeizadeh

OPEN

Online Fundraising Coordinator (Mabels Labels, FlipGive, etc.)
Restaurant Night Coordinator (November, January & March)
Movie Night Coordinator (November & February)
End-Of-Year Picnic Coordinator

Attendees: 25

Call to order: 7:04

Justin started the meeting, introductions...

1) Elections

No new names were brought forward. Took names for members-at-large.

2) Approval of Minutes

Motion to approve the June 2022 minutes: Mary Murphy

Seconded: Liz McNemy

Unanimous

3) Reports:

a) Principal & Vice-Principal - Justin Shulman presenting

- Welcome, shuffling with admins happens. Second time joining Knoxdale - worked for learning support services. Grew up in the neighbourhood.
- Open door policy, reach out any time.
- Spring staffing is complete! Had some vacancies. Completed just a couple weeks ago. More staffing changes may come up during the year but likely minimal disruption for students. Numbers seem steady, no reorganisation needed. Long term planning - would love to see another kinder class, balances staffing to have 3 and 3 and good for the community as we have spaces in the building.
- Occasional staffing is still an issue across the system but we do our best, have strategies. If you know of anyone interested working in a school, let me know! Lara looks after daily staffing needs.
- Facilities update: parking lot is status quo. Meeting with the Board to discuss - trying to create a long term plan/solution. Both Knoxdale and daycare parents. Concerns brought forward were noted and vision and plan has been brought up. New updates will be brought to council - it's obvious that what's been happening hasn't been working. (Kiss & Ride is a whole other conversation...this is just about parking. But for Kiss & Ride there's a call ticket with the city to come and discuss traffic solutions.) Window replacement - we're in need. Conversation started in the spring, starting next summer? (ie: front of building, library).
- Children's Village: daycare has moved in and is waiting for some inspections. Opening possibly in November.
- Goal posts in the yard, cement exposed - they will be removed. Not sure of the time frame.
- State of our yard - we're due for a new yard for our students. Tornado impacts are still there (ie: tree in yard - box still there). Could use some paving, especially around the basketball court. In general, trying to clean things up.
- PD Day on Friday - Ministry outlines what we'll be doing together.

Question/Comment:

Re: Parking Lot: Kiss & Ride did work, talk to some older parents/kids who are in grades 5 and 6. Concerns are staffing/supervision as well as increased vans holding our special grouping students. Answer: no change until Greenbank Road is figured out.

Re: yard conversation. Front yard was a 4 or 5 year journey. Also connected with the Nature Centre. Progress has been made/some funds have been set aside so would be good to be on the same page.

Re: reducing traffic/cars - bike racks can use some attention. Low bike rack cannot be used, and grass etc. needs to be trimmed.

Re: breakfast club...started the conversation in June but it didn't go anywhere. Can we revisit? Would be a big operation for a school our size. There are many different models. Need to make sure it's appropriate for the community and we have a viable breakfast program that would last. For example, fresh fruit and veg bowls in every classroom. Could be a small thing - doesn't need to be gourmet. Liz has a contact at The Shaw Centre - could be a partner.

b) Teacher - Lisa Leith

- PSN class collecting and recycling dried up markers and pens all year. Gifted class working with Primary Special Needs.
- Grade 1 class with Mme. Leung started Forest School.
- Mr. Cameron - Cross Country team training Oct. 27 track meet at SRB
- In person scholastic fair May 2023

- \$4743 raised for Terry Fox - Kindness Crew fundraising, painted positive messages on rocks.

Question from staff: Is someone ploughing or mowing? There are thorns.

c) Chair

- Some open roles to fill:
 1. Online Fundraising Coordinator (Mabels Labels, FlipGive, etc.)
 2. Restaurant Night Coordinator (November, January & March)
 3. Movie Night Coordinator (November & February)
 4. End-Of-Year Picnic Coordinator (start organising in April? Event in June)

d) Treasurer

KCSC BMO Account Activity June - September:

Transaction Date	Code	Description	Debit	Credit	Balance
		Balance Forward			\$18,933.72
Jun 7, 2022	DK	INTERAC ETRNSFR AD REC	\$34.99		\$18,943.72
Jun 7, 2022	DK	INTERAC ETRNSFR AD REC	\$33.99		\$18,933.72
Jun 7, 2022	DK	INTERAC ETRNSFR AD REC	\$51.00		\$18,914.72
Jun 7, 2022	DK	INTERAC ETRNSFR AD REC	\$27.00		\$18,943.72
Jun 8, 2022	DK	INTERAC ETRNSFR AD REC	\$43.99		\$18,919.72
Jun 11, 2022	DK	INTERAC ETRNSFR AD REC	\$25.99		\$18,919.72
Jun 13, 2022	DK	INTERAC ETRNSFR AD REC	\$15.00		\$18,131.72
Jun 13, 2022	DK	INTERAC ETRNSFR AD REC	\$45.99		\$18,301.72
Jun 13, 2022	DK	INTERAC ETRNSFR AD REC	\$60.99		\$18,301.72
Jun 13, 2022	DK	INTERAC ETRNSFR AD REC	\$65.99		\$18,631.72
Jun 13, 2022	DK	INTERAC ETRNSFR AD REC	\$15.00		\$18,486.72
Jun 13, 2022	DK	INTERAC ETRNSFR AD REC	\$10.99		\$18,476.72
Jun 13, 2022	DK	INTERAC ETRNSFR AD REC	\$15.00		\$18,498.72
Jun 13, 2022	DK	INTERAC ETRNSFR AD REC	\$60.99		\$18,536.72
Jun 13, 2022	DK	INTERAC ETRNSFR AD REC	\$15.00		\$18,541.72
Jun 13, 2022	DK	INTERAC ETRNSFR AD REC	\$65.99		\$18,936.72
Jun 14, 2022	DK	INTERAC ETRNSFR AD REC	\$65.99		\$18,546.72
Jun 14, 2022	DK	INTERAC ETRNSFR AD REC	\$45.99		\$18,761.72
Jun 17, 2022	DK	INTERAC ETRNSFR AD REC	\$10.99		\$18,771.72
Jun 17, 2022	DK	INTERAC ETRNSFR AD REC	\$15.00		\$18,786.72
Jun 17, 2022	DK	INTERAC ETRNSFR AD REC	\$10.99		\$18,746.72
Jun 17, 2022	DK	INTERAC ETRNSFR AD REC	\$30.00		\$18,836.72
Jun 17, 2022	DK	INTERAC ETRNSFR AD REC	\$15.99		\$18,941.72
Jun 17, 2022	DK	INTERAC ETRNSFR AD REC	\$12.99		\$18,933.72
Jun 22, 2022	DK	INTERAC ETRNSFR AD REC		\$5.00	\$18,938.72
Jun 22, 2022	DK	INTERAC ETRNSFR AD REC		\$5.00	\$18,963.72
Jun 24, 2022	DK	INTERAC ETRNSFR AD REC		\$160.00	\$19,163.72
Jun 26, 2022	DK	NO.867		\$18.00	\$19,164.53
Jun 21, 2022	DK	INTERAC ETRNSFR AD REC		\$40.00	\$19,166.53
Jun 22, 2022	MS	ST. JAMES	\$1,789.00		\$21,760.53
Jun 22, 2022	MS	ST. JAMES	\$229.49		\$22,000.97
Jun 22, 2022	DK	NO.870	\$200.00		\$21,800.97
Jun 22, 2022	DK	INTERAC ETRNSFR AD REC		\$60.00	\$21,860.97
Jun 23, 2022	DK	INTERAC ETRNSFR AD REC		\$10.00	\$21,864.97
Jun 23, 2022	DK	INTERAC ETRNSFR AD REC		\$10.00	\$21,874.97
Jun 27, 2022	DK	NO.864	\$14.45		\$21,865.51
Jun 24, 2022	DK	INTERAC ETRNSFR AD REC		\$115.00	\$22,078.51
Jun 24, 2022	DK	NO.864	\$10.00		\$22,068.51
Jul 7, 2022	DK	NO.864	\$15.00		\$22,363.51
Jul 13, 2022	DK	NO.872	\$734.70		\$21,618.31
Jul 21, 2022	DK	NO.871	\$665.00		\$20,733.31
Aug 20, 2022	DK	NO.875	\$71.01		\$20,662.30
Aug 20, 2022	IB	261 GREENBANK		\$168.73	\$20,771.03
Aug 30, 2022	DK	NO.873	\$1,169.42		\$19,601.61
Sep 1, 2022	DK	NO.876	\$210.85		\$19,602.76
Sep 2, 2022	DK	NO.876	\$210.36		\$19,463.40
Sep 1, 2022	DK	INTERAC ETRNSFR AD REC		\$60.00	\$19,513.40
Sep 9, 2022	DK	INTERAC ETRNSFR AD REC		\$60.00	\$19,583.40
Sep 10, 2022	DK	INTERAC ETRNSFR AD REC		\$60.00	\$19,613.40
Sep 10, 2022	DK	INTERAC ETRNSFR AD REC		\$60.00	\$19,683.40
Sep 10, 2022	DK	INTERAC ETRNSFR AD REC		\$60.00	\$19,713.40
Sep 10, 2022	DK	INTERAC ETRNSFR AD REC		\$60.00	\$19,783.40
Sep 10, 2022	DK	INTERAC ETRNSFR AD REC		\$60.00	\$19,813.40
Sep 10, 2022	DK	INTERAC ETRNSFR AD REC		\$60.00	\$19,883.40
Sep 10, 2022	DK	INTERAC ETRNSFR AD REC		\$60.00	\$19,913.40
Sep 10, 2022	DK	INTERAC ETRNSFR AD REC		\$60.00	\$19,983.40
Sep 10, 2022	DK	INTERAC ETRNSFR AD REC		\$60.00	\$20,053.40
Sep 10, 2022	DK	INTERAC ETRNSFR AD REC		\$60.00	\$20,123.40
Sep 10, 2022	DK	INTERAC ETRNSFR AD REC		\$60.00	\$20,193.40
Sep 10, 2022	DK	INTERAC ETRNSFR AD REC		\$60.00	\$20,263.40

Deposits:
 Donut & Coffee Gr 6 Fundraiser \$182
 Artscape \$980
 Year-End Picnic (e-transfer & cash deposit) \$2,122.45
 Merry Dairy \$515
 Spring/Summer Knoxwear Store \$108.73
 TACA/KCSC Community Day Fundraiser \$600

Withdrawals:
 Artscape Teacher Reimbursement (chq 466 -469) \$56.16
 Year-End Picnic Float (chq 470) \$200
 Donut & Coffee Gr 6 Fundraiser (chq 471, 472) \$1,619.70
 Gr 6 Grad T-shirts (chq 473) \$1,168.42
 Gr 6 Yearbooks (chq 474) \$919.85
 Year-End Picnic Supplies Reimbursement (chq 475, 476) \$290.37

KCSC Account's Standing		
1 Oct 2022		
Current KCSC Account Balance:		\$ 19,063.40
<u>Outstanding Deposits</u>		
<u>Outstanding Expenses</u>		
Balance Available with Special Projects Fund:		\$ 19,063.40
Amount Reserved for Nature Centre Project:		-\$ 2,406.00
Working Balance for October =		\$ 16,657.40

FORECASTED CASH FLOW UNTIL 31 Oct 2022:		
1 Oct 2022 - Starting (Working) Balance	\$ 16,657	Working Balance
FY 2021-2022 - Indigo Books	\$ 376	
FY 2021-2022 - FlipGive	\$ 286	
FY 2021-2022 - Mabel's Labels	\$ 119	
TACA/KCSC Community Day Fundraiser (payment to TACA)	-\$ 240	*Requires vote
	\$ 17,198	Estimated operating balance

4) Fundraising

a) Calendar of Events (*working document/proposal)

Event	Date	Coordinator	Type
Community Day Market	September 17	Patrick Fiori	
Little Ceasar's Pizza	Late September	Amy Barnard	
Knoxwear Store	October	Patrick Fiori	
Craft and Bake Sale	October 22	Simmi Mangat and Team!	
Ski and Skate Swap	October 22	Andrew Bell	
Halloween Dance	October 28	Mary and Christina	
Restaurant Night #1	November		
Movie Night (2 theatres?)	November		
Indigo Knoxdale Night - Pinecrest	Late November / Early December	Corrie Cassalman?	
Holiday Photo	Early December	Christina and Frances ?	
Trivia Night	January	Sylvia and Kelly Bag ?	
Restaurant night #2	January		
Movie night	February		

Restaurant Night #3	March 8th		
Little Caesars Pizza	March	Amy Barnard	
Knoxwear Store	April	Patrick Fiori	
Scholastics BookFair	April		
Paint Night (Sydney Leith)	May 2nd	Frances Mercer/Lisa Leith ?	
Artscape Auction	May	Andrew/Erin ?	
Merry Dairy	June	Kelly Bagg?	
End of Year Picnic	June		

b) Voting - allocation of funds

1) Maintenance of Fish Tank: Motion by Andrew Bell - Are you in favour of approving an advance of \$250.00 to volunteer Robyn Fiori for the ongoing maintenance of the Knoxdale fish tank?

Seconded by Simmi

Unanimous (Alina M and Kristopher Nickerson said yes in chat)

2) KCSC Shirts: Motion by Andrew Bell - Christina raises the motion...Are you in favour of approving the payment of \$180.00 for KCSC volunteer t-shirts?

Seconded by Julie

Unanimous (Alina M in chat)

3) TACA Community Day - booth rental: By Andrew Are you in favour of approving the payment of \$240.00 to TACA for the rental of tables for craft booths?

Seconded by Liz

Unanimous (Alina M yes)

c) Craft & Bake Sale and Ski/Skate Swap

Coordinator: Simmi Mangat

- Bake Sale: Simmi Mangat and Mary Murphy
- Craft Fair: Erin Ueffing and Christina Tarsky
- Ski/Skate: Andrew Bell

Notes: Target date is Oct. 22 - working on access and permit to facilities

Advertising

Key dates (baking submission, ski/skate drop off, etc.)

Funding advance

Motion by Andrew - Are you in favour of approving an advance of up to \$1,300 for expenses and cash float for the craft and bake sale as well as the ski/skate swap.

Seconded by Kelly

Unanimous (Alina M yes)

d) Halloween Dance

- Coordinators: Mary Murphy and Christina Tarsky
- Funding advance?
- Use of schools permit - pending
- Targeted Oct. 28th for the dance

We will figure out financials and then we'll do a virtual vote.

e) Lunch Program - Update

- Coordinator: Patrick Fiori - .35 cents per entree
- If parents would be interested in taking this on, we can make more money. Having parents here during the day when pizza arrives to divide up the pizza and distribute. There are 29-30 classes, and would need 4 parents to run it. Volunteers would be here for about 1h.

The banner features a cartoon character on the left and a green chalkboard with the text: "Welcome to the Lunch Lady! Serving Knoxdale Public School thelunchlady.ca". Below the chalkboard, it says "order system is open" and "1st delivery date Monday Oct 3rd".

On the right, there are icons for: TRUSTED PROVIDER (25), NUTRITION POLICY APPROVED, NUT-FREE ALLERGY AWARE, GRAB & GO DELIVERY, SAFETY FIRST, and LOCALLY OWNED.

Text on the right: "Your Lunch Lady days are: Mon-Pizza Wed-Hot dogs Fri-L.Lady".

Delivery and order days:

For delivery on:	Place your order by:
Mondays	Thursday
Wednesdays	Mondays
Friday	Wednesdays

Visit our [ordering site](#) to get started.

New Customers

- Register and create account
- Select School/ Camp Delivery
- Add Student
- Select the fork and spoon icon to order
- Select delivery date to see menu
- Add items to cart (return to calendar for more dates)
- Check out and complete your order
- Relax and let us do the rest!

Things to know

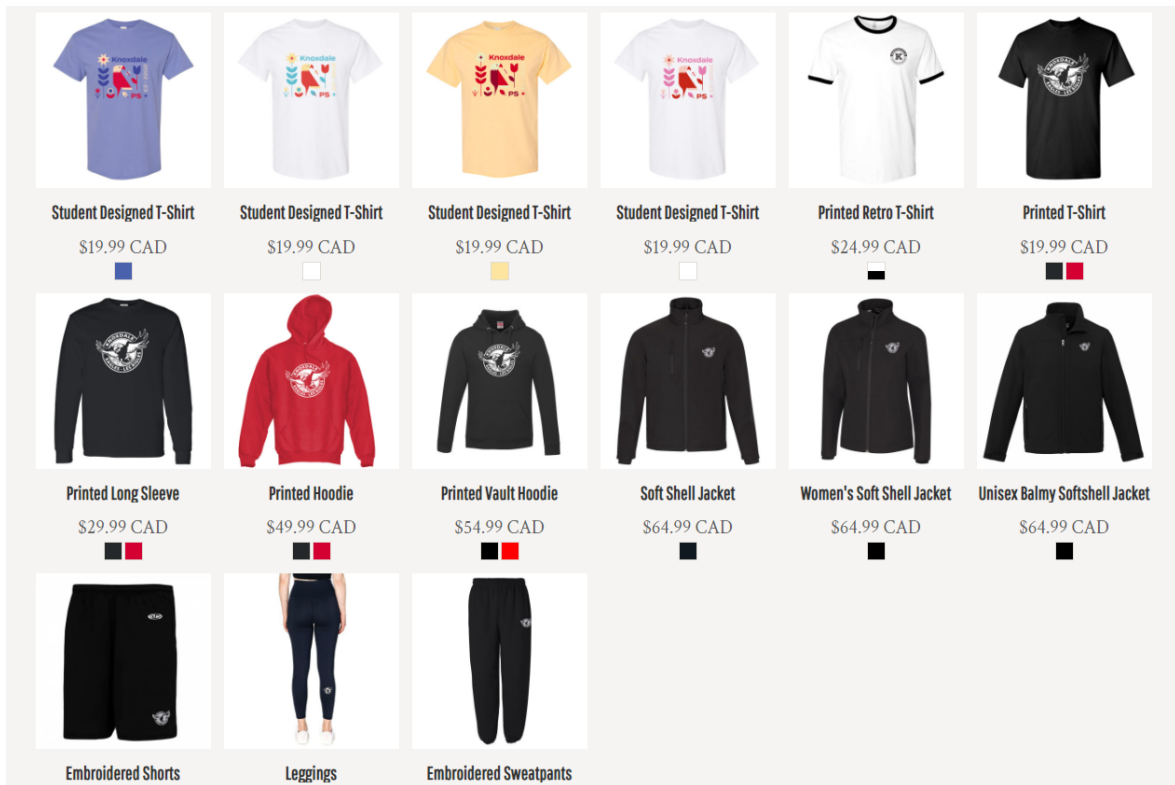
- Bring Your Own From Home:** Reduce single use plastics. Bring your own cutlery from home.
- Sick Child:** It happens. Email us before 8am to receive a credit.
- Snow Day:** include info on your snow day policy based on the school location
- Allergies:** Special Food needs? Email us before your first order.

We love making school lunches and are thrilled to serve your community. Call us if there is anything we can do to assist you.

Lunch Lady / Kim Barnabe
ottawacentral@thelunchlady.ca (613) 667-9000

f) Knoxwear Store - Update

- Coordinator: Patrick Fiori
- Anything is possible - ie: staff wants a different style of sweater (ie: Roots).



g) November Events (Restaurant Night, Movie Night, Indigo Night)

- Restaurant night week of November 14
- Movie Night Friday, November 25
- Indigo Sale - TBC (can we do early December/late November)

5) Community

Nature Centre: Mme. Leung had students outline what they wanted it to be. Good ideas - hand them off to a landscape architect. By the time we went to do that, it was prime time for the landscaper - can we re-engage now when it's not prime time to dig into these ideas? We can look at concepts and the budget.

Justin's suggestion: book someone for the spring.

6) Guidance and Feedback

a) Snow clearing letter

- Erin Morrison will dig up letter and we'll send it out

Next meeting Nov. 7 at 7pm

Miscellaneous: could we combine grade 6 fundraiser trade off on a snow day? Challenge is that it has to be done to city standards. It comes down to a liability issue.

Meeting adjourned 8:58